

**Duluth Public Library Board Meeting Minutes**  
**August 27, 2024**

**Present:** Sue Henke, Jose Gonzalez, Michelle Foshay, Lizzy Luoma, Ellen Hatfield, Betty Ramsland,  
**Also in attendance:** Library Manager Carla Powers, library staff member Jessica McLamb-Manor  
**Absent:** Matt Rosendahl, Bill Arezzo, Lori Steinbach

**The meeting was called to order at 4:35 PM by Sue Henke, President**

**Review and approval of agenda**

Motion by Gonzalez, seconded by Hatfield, to approve the agenda. Motion passed unanimously.

**Approve minutes of June 25, 2024 meeting**

Motion by Ramsland, seconded by Gonzalez, to approve the minutes as drafted. Motion passed unanimously.

**Reports**

Library Manager's Report

- Library Staffing Update: A Library Technician was promoted into a full-time Librarian I position, leaving a .5 Library Technician position vacant. Interviews took place last week, and an offer was made to the top candidate.
- The 2025 budget planning process is underway. Mayor Reinert is scheduled to present his budget to the city council on September 9<sup>th</sup>.
- Powers attended a meeting of the Duluth Attractions Council and was accepted into the organization. She hopes to connect with organizations that may be good partners for community passes.

Advocacy update

Sue Henke shared an update from the meeting with City administration. The meeting was attended by Henke, Terri Teich, Matt Rosendahl, Erin Kreeger, Dave Montgomery, Jess Kasper, and Jim Filby Williams. Board members advocated for safety and an increase in the materials budget.

Friends Report

Betty Ramsland reported that the Friends gave \$25,000 to the library. This month they are receiving the benefit of the rounding up of the till at the Whole Foods Co-op.

**Old Business**

Main Library facility update

The mayor supports a project. The City is working to determine if the money awarded by HUD can be used to fund a study for a renovation project that would potentially include retail and/or housing.

**New Business**

2025 fee schedule

Powers recommends fees remain stable, with the exception of an increase in charges for copies and printouts due to the cost of paper.

Motion by Ramsland, seconded by Foshay, to approve the 2025 fee schedule as presented. Motion passed unanimously.

**Adjournment at 5:37**

Next regular meeting: September 24, 2024